## **College Council Minutes**

Date: 6.2.17 | Begin: 12:00pm End: 1:30pm | Location: CC127

| Topic/Item   | Presenter   | Minutes  |
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| Minutes (5/19/17)  | Sue Goff  | Minutes from the meeting held on 5/19/17 were previously sent out for review. Any comments and/or corrections, please contact Beth.  |
| Title IX Gender-Based and<br>Sexual Misconduct – 2 <sup>nd</sup><br>Read | Chris Smith   | The Title IX Gender-Based and Sexual Misconduct policy is back for the second read.<br>Format changes were made to help clarify the intent of the language. College<br>employees are mandatory reporters, so you must report an alleged act of sexual<br>harassment, discrimination or assault. Other concerns, please forward to Chris.   |
| SISTERRS Project   | BJ Nicoletti<br>Stephen Brouwers<br>Ryan Stewart<br>Max Wedding | Since September 2016, SISTERRS has undertaken a broad range of projects centered<br>on data quality improvement and the "front door" that students go through when<br>they arrive at CCC to better serve them. By re-evaluating, developing, and<br>implementing a clearer and consistent admissions process, CCC <i>will</i> be able to gather<br>crucial data at the front door. By better understanding who our students are and<br>what they are doing here, the services the College provides will not only be<br>measurably improved, but will foster <i>earlier</i> connections between the student and<br>CCC beyond an email or application. The team is looking for a new name for<br>SISTERRS. Please forward your ideas for consideration. |
| ARC – 2 <sup>nd</sup> Reads  | John Ginsburg   | ARC 600 Email Use Policy - This is back to College Council for the second read. It states that the Clackamas email is the official email that the college uses to communicate with students. Typically, procedures are not brought to College Council, but this one will be brought back to review email expectations. Expect to see the two separate procedures in the fall - one for staff and another for students. ARC 601 Expressive Conduct Policy – Suggestions were brought forward and added from the last College Council. Joanne suggested that with the recent changes that our legal counsel review this policy.  |

| ARC – 2 <sup>nd</sup> Reads   | Christine Bruck                               | <ul> <li>ARC 640 Academic Accommodations Policy –The previous suggestions were added and the updated policy is here today.</li> <li>ARC 641 Service Animal Policy – There was confusion with the previous version, so Christine rewrote the policy. Note that miniature horses will remain in the policy due to the fact that we accept federal funds. Concerns were brought up regarding conflicting disabilities for students as well as faculty. Policy was approved.</li> <li>ARC-ISP 642 Personal Audio and Video Recording Policy – A previous suggestion to include still photography was added.</li> </ul>  |
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| CCC Library Changes –<br>Update   | Kerry Leek<br>Sarah Nolan<br>Jane Littlefield | CCC Library is a member of the Orbis Cascade Alliance which is a consortium of 39 libraries in the Pacific Northwest. Look forward to fall Inservice to learn about our new catalog services including 100,000 new ebooks, streamlined interlibrary loans, expanded loan times to six weeks, and request holds via your computer.   |
| Committee Reports<br>1. Campus Use and<br>Development<br>Committee<br>2. Mission Fulfillment<br>Charter<br>3. Presidents' Council | Bob Cochran<br>David Plotkin                  | <ul> <li>Bob reported for the Campus Use and Development Committee (CUDC) along with their four subcommittees: Grounds Committee (Keoni McHone, chair), Food Service Committee (Mickey Yeager, chair), Signage Committee (Mickey Yeager, chair), and Environmental Safety and Health Committee (Lloyd Helm, chair). Results of the work that the committee provided direction for included: an additional motorcycle training course at Orchards lot, various college bond updates, installation of a time capsule bench located in the Clemens sculpture garden, proposed space on the second floor of Randall for wrestling program expansion, exploring options to temporarily house the Clackamas County Fire Department's near the Home Orchards Society's arboretum, and Trio's request for a mobile coffee cart.</li> <li>Here to introduce the Mission Fulfillment Committee which will report to the Presidents' Council. This committee was created to respond to feedback from our Accreditation visit that our planning processes were disconnected from each other. The committee ensures the integration of strategic, division, and department planning into the college's Mission Fulfillment work. The committee will be robust including full and part-time faculty, students, and classified representation from across the college both academic and non-academic areas.</li> </ul> |
|   | Sue Goff                                      | No Presidents' Council report.  |

| Association Reports<br>1. ASG<br>2. Classified<br>3. Part-time Faculty<br>4. Full-time Faculty<br>5. Administrative<br>Confidential |     | <ol> <li>ASG – Megan Baumhardt: Field day was a success including many activities that<br/>entertained 250 attendees. The alcohol awareness event brought out 300<br/>attendees. Join ASG next week for Dead Week Day of Massage. The Power Cart<br/>will move around campus during finals week with goodies to keep you<br/>energized. ASG's leadership banquet is scheduled June 7. Bring your donation<br/>of canned food to the ASG office for the Association Food Drive.</li> <li>Classified – James Logan for Enrique Farrera: Working to form the elections<br/>committee. Planning to visit the night shift to review to contract changes.<br/>Recently reviewed our association budget.</li> <li>Part-time Faculty – Leslie Ormandy: The part-time faculty contract is now<br/>available. Elections are ongoing. Jennifer Rueda will be our Grievance Officer.</li> <li>Full-Time Faculty – Nora Brodnicki: June 1 was the last Faculty Senate meeting<br/>for 2016-17.</li> </ol>   |
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| Announcements   | All | <ul> <li>Jack Hardy – Currently, we are in the development state for the new website. A professional photography team came to campus to campus all new photos for the website. We have been working closely with Curriculum and Planning &amp; IT to make sure that the content and calendars are accurate. Looking forward to launch the website on July 20.</li> <li>Joanne – Join us for our two graduation ceremonies. Celebrate our students who have earned their Adult High School diplomas and General Education Development (GED) certificates on June 15, and June 16 for our students who earned certificates and degrees.</li> <li>Mickey Yeager – Barlow elevator will be out of service starting June 19 for approximately seven weeks for modernization.</li> <li>Stephanie Schaefer - Counseling services will continue throughout the summer.</li> <li>David Plotkin – Reminder of a number of events including: "The Good Doctor," by Neil Simon, directed by James Eikrem, the spring music concerts next week, and the Latino Festival on June 17.</li> <li>Lori Hall – Join us for the Educational Town Hall on June 8 in McLoughlin Auditorium.</li> </ul> |

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|         | Sue Goff (chair), Jackie Flowers, Jack Hardy, Stephanie Schaefer, Bill Calabrese, Matt |
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|         | Goff, Joanne Truesdell, Denice Bailey, Jane Littlefield, Max Wedding, Lloyd Helm,      |
|         | Christina Bruck, Keoni McHone, John Ginsburg, BJ Nicoletti, Stephen Brouwers, Kerry    |
| Present | Leek, Leslie Ormandy, Kim Kirchhofer, Ida Flippo, Jeff Shaffer, Chris Smith, Bill      |
|         | Waters, Bob Cochran, Mickey Yeager, James Logan, Lori Hall, Megan Baumhardt,           |
|         | David Plotkin, Ryan Stewart, Joyce Gabriel, Sarah Hoover, Laura Lundborg, Lisa         |
|         | Reynolds, Angel Orozco, Sunny Olsen, Vicki Hedges, Beth Hodgkinson (recorder)          |

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